



UAW-GM Center for Human Resources

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DATE: January 30, 2018

TO: UAW General Motors Local Union Presidents, Chairpersons and Joint Training Representatives

General Motors Personnel Directors, Plant Managers and Joint Training Representatives

RE: Tuition Assistance New Web Based Systems

Greetings:

We have some exciting improvements to share regarding the UAW-GM Tuition Assistance Plan. In 2018, UAW-GM will be offering a new web-based system that will process tuition benefit requests and make it easier for you to receive approvals and reimbursements. UAW-GM has partnered with EdAssist® to implement the program.

Benefits of the New Tuition Reimbursement Program	
Discounted Tuition & Fees at more than 220 schools	
Faster and easier tuition reimbursement system	Convenient document upload functionality
Real time access to submit coursework	Automated approval process
E-mail notifications alert to application status	Resources for adult learners
Live technical customer service support from 8:00am – 8:00pm EST	

This new program will be available on Tuesday, February 20, 2018. With this program change, the current tuition reimbursement will be in a blackout period (a pause in processing) from **February 1 – February 19, 2018**. If at that point you are current on your vouchers and/or reimbursements, no actions need to be taken. When the new program goes live, applications that have not received vouchers and/or reimbursements will need to reapply in the new system. Based


on the timing of this switchover, we anticipate only a small volume that will need to reapply and we apologize in advance for the inconvenience.

There will be a full system tutorial and Frequently Asked Questions (FAQ) available once the system is live. Thank you for your patience as we transition to this great new program.

Sincerely,



Maurice Staten
Assistant Director
UAW General Motors Department



Larry Emerling
GM Manager
General Motors Company

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